



FIRE SCIENCE COURSE TRANSFER REQUEST

Degree requirements for the Associate in Science degree in Fire Science Technology can be found at the CF website: www.CF.edu. If you have additional questions contact Jeff Gold, Fire Science advisor, at goldj@cf.edu.

If you have not taken a class at CF within the past two years, you must complete an Application for Admission form. The admission form and your application fee of \$20 can be submitted online using a major credit card at www.CF.edu or at Enrollment Services in the Bryant Student Union. Payment for the full amount of \$75 per course must accompany this request form. Checks must include your driver's license number on the face.

Request your transcripts from the Fire College after your grades have been processed.

Social Security No.: _____

Legal Name: _____ Last First Middle (complete) Jr., etc.

Mailing Address: _____ Street/P.O. Box City State Zip Code

Telephone No.: _____ E-mail: _____

Course Titles: (Check all that apply)

- FFP 1302 Fire Apparatus Operation
FFP 1540 Private Fire Protection System
FFP 2120 Building Construction
FFP 2541 Private Fire Protection Systems II
FFP 2610 Cause and Origin
FFP 2740 Fire Service Course Delivery
FFP 2780 Fire Department Administration
FFP 1505 Fire Prevention Practices
FFP 1793 Fire and Life Safety Educator
FFP 2301 Fire Service Hydraulics
FFP 2452 Private Fire Protection Systems III
FFP 2630 Latent Fire Investigations
FFP 2741 Fire Service Course Design
FFP 2810 Tactics and Strategy 1
FFP 1510 Codes and Standards
FFP 2111 Fire Chemistry
FFP 2521 Documents & Plan Review
FFP 2604 Arson Investigation
FFP 2720 Company Officer
FFP 2770 Ethical and Legal Issues
FFP 2811 Tactics and Strategy II

Payment Information Credit Card Type:

- American Express Discover MasterCard VISA Card No.: MM/DD/YY

Card Holder Name: (Print) _____

Authorization Signature: _____

Payment by Check No.: Driver's License No: Amount:

Send this completed form to: College of Central Florida, Fire Science Technology, Building 31, 3001 SW College Road, Ocala, FL 34474-4415.

If you need transcripts sent to another school after your Fire College courses have been transferred to CF, submit your request and payment of \$3 per transcript online at www.cf.edu/departments/sa/admissions/transcript.htm.

COLLEGE OF CENTRAL FLORIDA NOTIFICATION OF SOCIAL SECURITY NUMBER COLLECTION, USAGE AND RELEASE

Florida Statute 119.071(5) and Sections 483 and 484 of the Higher Education Act of 1965 authorize the collection, usage and release of your Social Security number by the College of Central Florida.

CF collects uses and releases your Social Security number only if specifically authorized by law to do so or when it is imperative for the performance of its duties and responsibilities as prescribed by law. To protect your identity, the college will secure your Social Security number from unauthorized access; strictly prohibit the release of your Social Security number to unauthorized parties in compliance with to state and federal law, and assign a unique CF Identification number. This identification number will be used for all associated employment and educational purposes at CF. Specifically, CF collects, uses or releases a Social Security number for the following purposes:

- **Admissions**

Federal legislation relating to the Hope Tax Credit requires that all postsecondary institutions report student Social Security numbers to the Internal Revenue Service. This IRS requirement makes it necessary for CF to collect the Social Security number of every student. A student may refuse to disclose their Social Security number to CF, but the IRS is then authorized to fine the student in the amount of \$50. In addition to the federal reporting requirements, the public school system in Florida uses Social Security numbers as a student identifier (section 229.559, Florida Statutes-new school code section 1008.386). In a seamless K-20 system, it is beneficial for postsecondary institutions to have access to the same information for purposes of tracking and assisting students in the smooth transition from one education level to the next. All Social Security numbers are protected by federal regulation under the Family Educational Rights and Privacy Act.

- **Continuing Education, Corporate Training**

Under Florida education reporting requirements students who enroll in Continuing Education and Corporate Training seminars are required to submit their Social Security number.

- **Financial Aid**

The Office of Financial Aid at CF requires students and parents of dependent students to submit their Social Security number on various forms in order to correctly identify applicants, match each applicant's financial aid application information and data with the institution's records, and to help coordinate state aid programs with federal and institutional aid programs.

- **Human Resources**

The Social Security number is used for legitimate business purposes for completing, processing or distributing the following: Employment Application Forms; Federal I-9 (Department of Homeland Security); Federal W4, W2, 1099 (Internal Revenue Service); Federal Social Security taxes (FICA); Federal W2 (Internal Revenue Service); Unemployment Insurance (Florida Department of Revenue); Florida Retirement System (Florida Department of Revenue); Workers Compensation Claims (FCSRMC and Department of Labor); Federal and State Employee and Educational Reports; Direct Deposit Files (Bank of America, ACH); 403b and 457b contribution reports; group health, life and dental coverage; completing and processing various supplemental insurance deduction reports; background checks; and payroll documents.

- **Workforce Programs**

These programs use Social Security numbers as identifiers for program enrollment and completion. Also, it is used for entering placement information into either the One Stop Management Information System or the Employ Florida Marketplace statewide data collection and reporting system. Because these are performance based contract programs, it is required that all participants and their program related activities be recorded in the Florida state systems.

- **Miscellaneous**

The Social Security number is used for identification and verification, billings and payments, data collection, reconciliation, tracking, benefit processing and tax reporting.

- **Release Statement**

Social Security numbers may be disclosed only pursuant to Florida Statute 119.071 (6a-6h).

- **Independent Contractors** The college collects contractors' Social Security numbers in order to file information with the Internal Revenue Service, as required and authorized by federal law.