

*Central Florida Community College*  
*A.S. Degree Program in*  
**Legal Assisting**

Course Name	Course Number	Fall	Spring
Introduction to Legal Technology	PLA1003	X	
Business Law	BUL2241	X	X
Professional Keyboarding I	OST1100	X	X
Business Communications	OST2335	X	X
Professional Keyboarding II	OST1110	X	X
Advanced Microsoft Word	OST2717	X	
Torts	PLA2273		X
Legal Research and Writing I	PLA1104	X	
Litigation	PLA2201	X	
Real Estate Law and Property Transactions	PLA2610	X	
Wills, Trusts and Probate Administration	PLA2600	X	
Legal Research and Writing II	PLA2114		X
Laws of Family Relations	PLA2800		X
Ethics in Management or Customer Service	GEB2430 OST1384	X	X

**FALL 2008  
COURSES OFFERED**

Business Law	BUL2241	Monday, Wednesday Monday Friday	9:25-10:40 6:00-8:40 9:00-10:00 online
Introduction to Legal Technology	PLA1003	Friday	10:00-11:00 online
Litigation	PLA2201	Tuesday	10:50-1:30
Legal Research and Writing I	PLA1104	Thursday	10:50-1:30
Real Estate Law and Property Transactions	PLA2610	Thursday	6:00-8:40