

## CODE OF THE ROAD

### Attending an Event for the College of Central Florida

Congratulations! You've been chosen to travel and represent CF because you are a student leader who is committed to making a positive difference for your club/organization. We encourage you to take this opportunity for the best professional and personal experience possible. Take time to have fun and network with others. Representing CF at an off-campus event is a privilege. Because you are a formal representative of CF, there are certain rights and responsibilities that come with this opportunity. The CODE OF THE ROAD is to be used before, during, and after any trip you take on behalf of CF.

Provide family members with all pertinent travel information, including conference location, departure/arrival times, and hotel accommodations. You should provide your advisor or instructor with emergency contact information, insurance information and any information we might need to know about serious medical conditions. If you are unable to attend the event, for any reason other than a medical/family emergency, you will be required to reimburse CF for any expenses that were incurred on your behalf.

#### **Rights and Responsibilities**

*You have the.....*

**Right** to become better acquainted with members of your own college

**Right** to "network" with other event participants

**Right** to enjoy the personal and professional opportunities offered at the off-campus event

**Right** to have the respect of peers and advisors

**Right** to seek and secure support of peers and advisors

**Right** to expect advisors to adhere to the same responsibilities expected of students

**Right** to have good, clean fun!

**Responsibility** to respect others, including hotel roommates, hotel staff and property (Stealing/destruction of hotel property will NOT be tolerated!)

**Responsibility** to attend, on time, the workshops, seminars, etc. available at the event

**Responsibility** to wear appropriate attire for each activity as adopted/suggested by the event sponsor

**Responsibility** to follow college, hotel, state, and federal regulations/laws

**Responsibility** to stay onsite during the event (unless otherwise advised).

**Responsibility** to reside/sleep in hotel accommodations assigned to you

**Responsibility** to take reasonable precautions to ensure safety of self and others

**Responsibility** to smoke only in designated smoking areas

**Responsibility** to abstain from possession and/or consumption of any type of intoxicants between event departure and return times, and to remove yourself from the company of anyone indulging in intoxicants.

#### **Consequences**

**Responsibilities listed above, if violated, may result in disciplinary procedures including (but not limited to) immediate dismissal from the event at your own expense.**

### CODE OF THE ROAD COMMITMENT CONTRACT

I, \_\_\_\_\_, do hereby agree to adhere to the rights and responsibilities as outlined in the CODE OF THE ROAD. I understand that violation of aforementioned responsibilities could result in dismissal from the event, in addition to any consequences set forth by my advisor and home institution.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date