

Embedding YouTube videos in PowerPoint must have internet access for this to work

In PowerPoint 2003 and earlier versions, go to View -> Toolbars -> select "Control Toolbox".

In PowerPoint 2007, go to Office button -> PowerPoint Options -> Popular -> tick "Show Developer tab in the Ribbon".

In the Control Toolbox (Click the Developer tab if in 2007 to see this area), click the last icon "More Controls" which is displayed as hammer plus wrench. In the set of controls available on your computer, select "Shockwave Flash Object". Then use your mouse to draw and resize an area in the slide as you like to place your YouTube video.

Go to the YouTube video page you'd like to add, and check the URL in the address bar of your Web browser. You'll get an address like

<http://www.youtube.com/watch?v=hChq5drjQI4>

Change the phrase **watch?v=** to **v/**, and now the address becomes

<http://www.youtube.com/v/hChq5drjQI4>

Right click the area you drew which is displayed as a big cross, select Properties and go to Properties tab. Copy and paste the YouTube video address in the field as value of attribute **Movie**; set the value of attribute **Playing** and **Loop** to False. Close the Properties tab when everything is done.
